

Precision Cancer Program Steering Committee

Cancer Consumer and Community Representative - Role Description

Position Title:	Cancer Consumer and Community Representative, MPCCC Precision Cancer Program Steering Committee
Location:	Meetings conducted by teleconference
End of Tenure Date:	12 months from commencement date (renewable for a further 12 months by negotiation)

POSITION PURPOSE

Cancer Consumer and Community (CCAC) representatives are integral to informing the MPCCC's cancer research and care improvement initiatives. CCAC members are responsible for advocating on behalf of people with cancer by providing insight to patient and community perspectives, experiences and values.

Members appointed to the MPCCC Precision Cancer Steering Committee will work collegiately with their CCAC peers, cancer health professionals, scientific researchers and academics and share their lived experiences and inform improvements in cancer care through the use of genomics. The *Precision Cancer Program Steering Committee Terms of Reference* is an important document to accompany this role description.

CONTEXT

[Monash Partners Comprehensive Cancer Consortium](#) (MPCCC) is a strategic alliance of health service and research organisations working in partnership to improve cancer outcomes through integrated, collaborative and innovative research and clinical care programs.

The MPCCC Precision Cancer Program was first established in 2018, in recognition of the need to build capacity and capability for personalised cancer care across the MPCCC partner organisations.

A research program that provides specialised treatment and management plans for each individual patient, rather than a 'one size fits all' approach was launched. This program is currently working to establish sustainable and affordable access to comprehensive genome profiling and support improved diagnosis, particularly for patients with rare and therapy resistant cancers.

Molecular Tumour Boards support the interpretation and clinical application of molecular data and work to identify Clinical Trials that may offer novel treatment options for patients.

MPCCC Precision Cancer Seminars communicate the latest research activity across the partnership, in Victoria and internationally

For more information about the MPCCC and the Precision Cancer Program visit:

<https://www.monashpartnersccc.org/>

KEY RESPONSIBILITIES:

- Attend and actively participate in scheduled meetings of the MPCCC Precision Cancer Program Steering Committee (approximately 1 hour every 2 months)

- Represent the views and experiences of people who are affected by cancer, including patients, families and other members of the community
- Be conscious of issues of diversity and actively consider and represent broader views (this may extend to identifying key questions to be answered or population groups whose needs and interests require further understanding/exploration)
- Prepare for meetings by reading and responding to all background material in a timely manner, to support full and active participation in this role
- Communicate with the appointed Steering Committee Chair (or Program Co-ordinator) regarding items of business raised by this Committee
- Reasonably participate in sub-committees or working groups that may form to progress the business of the Steering Committee
- Provide non-binding advice on projects and initiatives developed by the Precision Cancer Program.
- Advise on the learning and development needs of the wider community.
- Assist in referring any consumer matters requiring further attention to the MPCCC Community and Consumer Advisory Committee
- Foster networking, information sharing, two-way communications, and collaboration with other consumer representatives and relevant advocacy groups.

Other Requirements

- Participate in the evaluation of consumer engagement and experience (for example occasional interviews or questionnaires to provide feedback on the experience and offer insight to improvements that could be made)

SELECTION CRITERIA:

Experience

- A personal experience of cancer as a patient, a person who has cared for another with cancer, or a family member or friend
- Previous experience as a consumer representative/advocate in the cancer or health field
- Previous involvement in committees or working parties

Skills

- Understanding of committee processes and key governance principles and practice
- Well-developed written and oral communication skills
- Ability to work within a team environment

Qualifications

- No specific qualifications are required for this role. A diversity of professional and ethnic backgrounds and education levels will be sought for the CCAC membership of the MPCCC to reflect the wider community affected by cancer.
- Experience or understanding of genomic testing is highly desirable

The Person



The following personal characteristics will be highly valued in CCAC members of the Steering Committee:

- Leadership qualities
- Persuasive, with the ability to positively influence others
- Comfortable in taking initiative and exercising judgement in resolving matters as they arise
- Engaging with relevant community groups including forums and presentations, with the ability to lead discussion and encourage participation
- Willing to provide feedback, share knowledge and support others
- Innovative and adaptable in the face of a broad and dynamic agenda

EQUITY & INCLUSION:

The MPCCC values diversity and proactively seeks to hear the voices of those who are under-represented in our consumer engagement work. This extends to diversity of cancer experiences, life experiences, age, culture, language, literacy and area of residence.

TERM:

This role is for an initial 12 month term with the opportunity for renewal in accordance with the needs and status of committee membership at the time.